

Registration for participants who want to join an existing team



Follow these steps to make the process quick and easy.

1. Visit BermudaRelay.com
2. Click the **PARTICIPATE** button
3. On the next page click **REGISTER**
4. On the next page click **SIGN UP**
5. Complete the online form including:
 - a. Basic Info
 - b. Address
 - c. Additional Info

6. Under choose your event, the Relay for Life 2017 option will already be selected.

7. In the 'choose your event' section click on **TEAM**

8. To **JOIN AN EXISTING TEAM** follow these steps:

- i. Click **JOIN EXISTING TEAM**
- ii. You can find your team by either clicking on the menu under 'Select existing team' and choosing your team from the drop down menu OR
- iii. You can enter the name of your team into the 'Search teams' box and select it there.
- iv. You may need a password to join your team. You can obtain this from your team captain.
- v. Click **CONTINUE**

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9. Read the Waiver and check the waiver box

10. Click CONTINUE

12. Select Yes or No for 'Are you a cancer survivor?'

13. Select your T-shirt Size

15. Click CONTINUE

9

Open waiver in new window

By checking this box, I agree to the waiver and that I am 18 or older, or that I have the authority to register these participants and agree to the waiver for them.

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Overall Questions

Are you are a cancer survivor?

Yes No

16. BECOME A FUNDRAISER

17. Click BECOME A FUNDRAISER

18. Enter your 'Individual Fundraiser Name' into the space provided.

Please note: you must set up an Individual Fundraiser before you can proceed to join a fundraising TEAM.

19. Enter your individual FUNDRAISING GOAL amount YOU would like to achieve.

20. You will need to create your individual Fundraiser page URL.

eg. <http://runsignup.com/yourindividualpagename>

(Your individual fundraising page will keep track of YOUR fundraising efforts.)

21. Add a fundraising image (Optional)

22. Fill out the text box for a "Personal Message to Display on your individual Fundraising Page".

This text can be customized with different headings and content, including links and lists, and will appear on your RunSignUp fundraising page.

FUNDRAISER

raisers

BECOME FUNDRAISER

17

18

Fundraiser for Your Name*

Your Individual Fundraiser Name

Your Fundraising Goal

\$.00

Show goal thermometer.

Show scrolling list of donors.

Fundraiser Page URL

<https://runsignup.com/>

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If you enter a URL here, this link can be used to send people directly to your fundraising page.

Personal Message to Display on Your Fundraising Page

Fundraiser Image

Choose File

Maximum file size is 5M

Use my current profile picture

Save as my profile picture

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2014 Relay For Life of Bermuda raised \$450,000. The funds

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23. JOINING A FUNDRAISING TEAM

Now that you have created your individual fundraising page and individual goal - you can now JOIN an existing fundraising TEAM.

24. Scroll down to 'Create or Join a Fundraising Team'.

25. Click on **SEARCH TEAMS** into the space provided.

26. **SEARCH** the name of the **TEAM** you want to join.

A password may be required to join a team, this can be provided by your team captain.

27. You will have the option to make a donation.

28. Click **CONTINUE**

29. You will now be able to review your registration details. If you need to change any details click **EDIT**

30. Once you are happy with your registration details proceed to **Credit Card Details**

31. Enter your credit card information and click **CONFIRM PAYMENT**

Please email registration@relayforlife-bermuda.org or call 236-1001 ext.1023 or 1035 if you have any questions